

# **Recovery College Student Agreement**

The Recovery College is committed to providing a supportive, inclusive, and safe environment for all students. This agreement outlines what is expected of you as a student and what you can expect from the college.

## **Confidentiality & Privacy**

- I will respect the confidentiality of all participants. I understand that what is discussed in sessions should stay within the group and will not be shared outside.
- I will not record online sessions or use the private chat function to discuss matters unrelated to the course.
- I will ensure that I am in a private, quiet space during online sessions, free from interruptions. I will use earphones if needed to protect others' privacy.
- If needed, I may use a blurred or neutral background during online sessions. If I have any issues with this, I will contact the college for support.

### **Code of Conduct**

As a student at the Recovery College, I commit to the following:

- **Respect & Inclusivity:** I will treat everyone with respect, regardless of their background, beliefs, or identity. I will avoid any form of discriminatory or oppressive behaviour, including the use of offensive language, clothing, or slogans.
- **Punctuality & Participation:** I will attend sessions on time and be prepared to engage fully in the learning activities. I understand that if I am more than 10 minutes late, I may not be allowed to join the session.
- **Substance-Free Environment:** I will not attend sessions under the influence of alcohol or illicit substances. I understand that doing so may lead to my removal from the group and future sessions.



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• Active Participation: I will engage actively in the sessions, respect the speaking time of others, and avoid distractions such as using mobile phones or taking calls during sessions.

## **Online Session Etiquette**

- I will reach out to the Recovery College in advance if I need help with the video conferencing platform (e.g., Zoom) or if I am anxious about participating online.
- I will inform the college if I am unable to enable my camera, and I will communicate in advance if I anticipate any technical issues.
- If I experience distress during a session, I agree to be contacted by the college team afterward for support.

### **Support & Communication**

- I will inform the college of any issues affecting my ability to participate or my general well-being. This includes notifying the team if I am unable to attend a session or will be late.
- The college may contact me about changes to course schedules, new opportunities, or community activities related to recovery and well-being. I can withdraw from these updates at any time by contacting the college.

### **Missing Course Sessions**

- If you miss the first session or more than one session of a multi-session course, your place will be cancelled. Students requested this policy to keep the space safe and minimise disruptions. We'll offer you an Individual Learning Plan review to discuss rebooking and explore any additional learning needs.
- I will take responsibility for my own learning and use the resources provided by the college to enhance my experience.

### **Information Sharing & Data Protection**

• I understand that the information I provide during enrolment and participation will be stored securely in line with GDPR 2018 by Inclusion Thurrock (part of Midlands Partnership NHS Foundation Trust).



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- My data may be shared with other professionals or services only if:
  - There are concerns about the safety or well-being of a child,
  - I pose a risk to myself or others, or
  - There is a legal requirement to share the information.
- My data may be used anonymously for service development and evaluation purposes. I consent to this data being used to improve the college's services and understand that my feedback may be included in reports.

#### **Consequences of Breaching the Agreement**

• If I fail to adhere to these guidelines, I understand that I may be excluded from the current and future sessions. The college reserves the right to review my participation if any of these terms are breached.



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